



<https://logicahealthfirst.com/job/deputy-medical-administrator/>

Deputy Medical Administrator

Responsibilities

- Management of all clinical operations of the Hospital.
Responsible for the functioning of Medical Support Department (Duty Doctors, Residents), Nursing Department, Biomedical Department, & MRD.
- Will be responsible for the functioning of DMO in terms of their Orientation, duty roster management, OJT & grievances.
- Will be responsible for Liaising with Govt. Administration, Police & Court.
- Will supervise the functioning of Casualty department and will be responsible for Medical administration related issues
Will be responsible for end to end DNB program
To assess and modify the environment of the hospital for patients as well as employees safety.
- To help for ISO, NABH Accreditation, etc
- To manage MCI, INC, ESI, ECHS, and other inspections and make changes according to the requirement of the responsible body To organize camps.
- Supervising all business affairs of the hospital together with the administrative team, while coordinating in all areas of operation of the hospital Coordination with TPAs as and when required.

Qualifications

- Minimum qualification MBBS / M.B.B.S
MBA in Hospital Management / Masters in Health Administration.
- Prior experience in a similar role in a NABH accredited Multispeciality Hospital will be an added advantage.

Hiring organization

Logica Health First

Employment Type

Full-time

Industry

Health Care

Job Location

Gateway West, Singapore,
Singapore, Singapore

Date posted

June 21, 2022